

CHAPTER 24

OAKLAND GOLF COURSE BOARD

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24.01 OAKLAND GOLF COURSE BOARD. The Oakland Golf Course Board is hereby created to administer and control the City's golf course, clubhouse, equipment, personnel, and related facilities.

24.02 BOARD ORGANIZATION. The Board shall consist of five (5) members, who shall all be annual members at the golf course under the bylaws of the Board contemplated in this chapter. It is not required that a board member reside within the City limits. The Mayor, subject to Council approval, shall appoint the initial five (5) members: two (2) for initial three-year terms, two (2) for initial two-year terms; and one (1) for an initial one-year term. Thereafter, Board members shall be selected through a duly conducted election by the annual members at the golf course, which selections shall be approved by the Mayor and the Council for overlapping three (3) year terms, subject to City Council approval. Vacancies shall be filled in the same manner as the original appointment.

24.03 DUTIES OF THE BOARD. The Board shall be required to perform the following duties:

1. Finance and Personnel. Subject to the approval of the City Council, the Board shall have authority over the personnel, contracts, real personal assets of the Oakland Golf Course, subject to the limitation of expenditures for salaries, supplies, contracts, and capital outlays set forth in the annual budget approved by the Council and subject to the terms of this chapter.
2. Future Development. The Board shall plan for the future development of the golf course.
3. Budget. The Board shall prepare and submit annual budgets to the Council, and more often if ordered by the City Council.
4. Disbursements. The Board shall review and approve and pay all bills as required by law. The Board shall present a financial statement showing all receipts and disbursements to the City Council on a not less than monthly basis.

24.04 AUTHORITY OF BOARD WITHOUT COUNCIL REVIEW AND APPROVAL. Subject to the other provisions of this chapter, so long as financial obligations incurred remain within limits established by the annual budget previously approved by the Council, or the required procedures to amend said budget have been fulfilled, the Board shall have the authority without Council review and approval, to:

1. Approve contracts of employment with personnel, and approve related expenditures for salary, FICA, IPERS, insurance, or other employee benefits.

2. Establish and collect membership dues, green fees, and other charges related to golf course operations.
3. Approve for payment and pay any bills related to the course operation.
4. Lease the clubhouse to a manager or other suitable person for a term not to exceed one year. However, no lease may contain an automatic renewal provisions. Further, all leases shall contain provisions requiring proof of indemnity, liability, and dram shop insurance, indemnifying and holding harmless the Board, its members, and the City against claims, in such adequate amounts to protect the City as the Board may determine.
5. Elect officers of the Board, designate what offices will exist on the Board, and establish duties of officers consistent with this chapter.
6. Adopt bylaws establishing rules for meetings of the Board, rules for filling unexpired terms on the Board, qualifications for membership at the course, classification of members, annual dues, rules for meetings of members, committees, conduct of the election of Board members, and related matters.
7. Adopt rules and regulations for use of the golf course.
8. Schedule dates and times for tournaments or other similar activities to be held on the golf course and/or in the golf course. Any other actions of the Board require Council review and approval. The Board may take action subject to later Council review and approval.

24.05 COMMUNICATION WITH COUNCIL. The Board shall file copies of its minutes with the Clerk and shall meet with the Council from time to time as it deems advisable or upon Council request. Its revenues and expenditures shall be reported monthly by the Clerk in the manner of other departmental expenditures, and a copy shall be provided to each member of the Board in the Clerk's report to the Council.

26.06 COURSE OPEN TO PUBLIC; RULES PUBLISHED. The golf course shall be operated as a public course open to anyone, upon payment of a reasonable green fee, who is willing to abide by the rules of the course. In this regard, no distinction shall be made in user fees, rules, or regulations between those who are or are not annual dues-paying members. All rules and regulations for use of the course shall be posted at the clubhouse or otherwise publicized in a manner to provide adequate notice to the using public.

24.07 USE OF REVENUES. All revenues from the golf course and gifts to the golf course shall be used only for operating expenses, debts, obligations, capital improvements, or other expenditures for recreational purposes which are related to the golf course. Such expenditures may include reasonable charges from other City departments for expenses directly attributable to irrigation of the golf course or for other expenses related to the golf course.

24.08 ARBITRATION OVER DISPUTED CHARGES. In the event that the Board and any other City department disagree about the reasonableness of proposed charges to the course by a City department, the matter shall be submitted to binding arbitration by three persons, one of whom shall be the Mayor, one being the Board President, and one mutually chose by the Mayor and the Board President.

24.09 COMPENSATION. The Golf Course Board member shall serve without compensation but may receive their actual expenses.

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