

OAKLAND CITY COUNCIL
AUGUST 14, 2023
REGULAR SESSION

The Regular Session of the Oakland City Council met in the Oakland City Services Building and was called to order by Mayor Brant Miller at 7:00p.m. Pledge of Allegiance was said. Council Members present were Applegate, Bernard, Moniz, Perkins, and Reed. City staff present were City Administrator/Clerk Marissa Lockwood and Public Works Director Kris Bramman. Public present were Dean and Rita Schechinger, Kevin Schechinger, JR Becker, Kyle Schlegel, Tricia Schlegel, Chris and Joni Kelley, Trent Strouf and Tom Kallman with Regional Water. Motion by Perkins, second by Moniz to approve the agenda. 5 ayes, motion carried.

Open forum was held. No public comments.

Motion by Reed to approve the consent agenda including July Clerk Report, August Claims, July Library Report, Golf Course Report, Sheriff's Report, Animal Control Report, minutes from July 10th regular session and August Fire Department Minutes. Second by Applegate. Roll call. 5 ayes, motion carried.

Chris and Joni Kelley were present to discuss a sewer issue at their property at 722 Schueman Court. C. Kelley gave details of the issue, the service line had to be replaced and the City's main had to be cleaned by their contractor. C. Kelley requested the city pay for the service line replacement due to settling of the city sewer main. Mayor Miller expressed that the sewer service line is the property owner's responsibility from the connection at the main to the house and that there have been no other issues with the city's sewer main in that area. Council asked Kelley's to return next month with itemized bill and proof from the contractor of what work they did in the city sewer main, and the Council will consider paying that portion of the bill.

Variance permit for 843 Palmer was discussed. Motion by Bernard, second by Perkins to approve the variance to allow construction of an accessory building with temporary living quarters prior to a permanent residential dwelling being built. The variance will expire 30 months after the approval of the accessory building building permit. At that time the permanent residential dwelling shall be completed, and the temporary living quarters removed from the accessory building. Second by Perkins. 5 ayes, motion carried.

Lockwood presented information on Silversmith Data Asset Status Tracker software. Motion by Moniz, second by Reed to approve purchase of Asset Status Tracker software and high accuracy GPS unit with the upfront cost of \$11,956.25 and an annual fee of \$3,781. 5 ayes, motion carried.

Personnel Committee discussion was held. Ten applications were received for the Assistant City Clerk position and four interviews were conducted. Motion by Perkins to approve Resolution 2023-08-01 hiring Breanna Chappell as Assistant City Clerk at \$33,280 per year. Second by Bernard. Roll call. 5 ayes, motion carried. Discussion was held on hiring an additional public works employee. This will be an entry level position with water and sewer certifications not required. Motion by Reed, second by Applegate to revise the job description and advertise for an entry level public works maintenance employee. 5 ayes, motion carried.

Motion by Perkins, second by Reed to approve Resolution 2023-08-02 Adding Chapter XXVI "Acting Assignment Pay and Supervisory Differential Adjustments" Policy to the Employee Handbook. Roll call, 5 Ayes. Motion carried.

Reed motioned and Applegate second to approve appointment of Darin Ford and Bruce Feigenbutz to the Planning and Zoning Commission for five years. 5 ayes, motion carried.

Bramman gave the Crew Report. Reported on well static levels, some were slightly improved, and others stayed the same. Working to get F550 fixed to work on patching potholes.

Lockwood gave the Clerk's Report. The Lagoon project contractor is mobilizing equipment to get started. Update on source water projects with Tom Kallman. Provided information on Election 2023, Perkins and Moniz terms are up. Nomination papers can be turned in between August 28 and September 21 at City Hall. Iowa West Foundation's Rural Summit is September 8 in Carson.

Miller gave the Mayor's Report. Motion by Perkins, second by Moniz to approve waiving the community building rental fee for a benefit for Bramman. 5 ayes, motion carried. The fire department will be waiving the bar service fee also. Golf course irrigation project is moving forward, hoping to have the water line from OSI started this fall and irrigation lines in the spring.

Motion by Moniz, second by Applegate to adjourn. 5 ayes, motion carried.

Adjournment 8:21p.m.

AGRIVISION	MOWER REPAIRS	97.26
ANDERSON SERVICE	WINDOW WASHING	100.00
AQUA-CHEM INC	CHEMICALS	851.20
BILLINGS, JOSH	PHONE REIMB	40.00
BRANDES, RUSS	COMM BLDG DEPOSIT REFUND	250.00
CAHOY PUMP SERVICES INC	BACKUP PUMPS/REPAIRS	42145.00
CITY OF OAKLAND	PETTY CASH REIMB	13.35
COUNCIL BLUFFS FIRE DEPT	ALS TIERS	200.00
COUNSEL	COPIER	67.45
DAIRY QUEEN	POOL CONCESSIONS	42.00
DOLLAR GENERAL	CLEANING SUPPLIES	42.05
EFTPS	PAYROLL LIABILITIES	12725.91
FARM SERVICE COOP	FUEL	614.75
FIRST INTERSTATE BANK	POOL CONCESSIONS	386.38
FIRST INTERSTATE BANK MC	TRAINING/SUPPLIES	1187.54
FRONTIER COMMUNICATIONS	PHONE	95.47
GREEN KILEY	TRAINING REIMBURSEMENT	288.82
GUYER KAREN	COMM BLDG DEPOSIT REFUND	150.00
HACH COMPANY	ANALYSIS SUPPLIES	842.81
HAWKINS INC	CHEMICALS	10531.77
HOA	CHLORINE ANALYZER/REPAIRS	11465.00
HOME SERVE USA	SERVLINE PREMIUMS	1698.40
IA DEPT OF REVENUE	WET FEE/SALES TAX JUNE 2023	8516.28
IA DNR	NPDES PERMIT 7856001 2024	210.00

ICAP	GENERAL & LIABILITY INSURANCE	121656.00
IMWCA	WORK COMP	3848.00
IOWA ONE CALL	LOCATES	16.20
IOWA WASTE SERVICES LLC	LANDFILL FEES	2799.30
IPERS	BENEFITS	7384.39
JOURNAL HERALD	ADVERTISING/PUBLISHING	178.94
JP LUMBER	SUPPLIES	179.82
M K MILLS TREE SERVICE	SANITATION CONTRACT	11159.09
MATHESON TRI GAS	CHEMICALS	232.19
MIDAMERICAN ENERGY	ELECTRIC/GAS	14305.56
MIDWEST LABORATORIES INC	ANALYSIS	270.65
MIDWEST PROTECTION SERV	FIRE PROTECTION SYSTEM REPAIRS	380.00
MILLER BRANT	TRAINING REIMBURSEMENT	85.00
MLC MARTENS LAWN CARE	CONTRACT SERVICES	275.00
NISHNABOTNA VALLEY REC	UTILITIES	6281.39
NMC, INC	BACKHOE REPAIRS	2651.73
OMNITEL COMMUNICATIONS	PHONE/INTERNET	282.43
PAYMENT SERVICE NETWORK	DATA PROCESSING	59.95
POSTMASTER	POSTAGE	254.88
POTT CO SHERIFF'S OFFICE	SHERIFFS CONTRACT Q3 2023	7089.00
POTT COUNTY TREASURER	POOL INSPECTION	270.00
PRINCIPAL LIFE GROUP	BENEFITS	111.93
QUICK MED CLAIMS	EMS BILLING	452.93
ROSE, DAVID	PHONE REIMB	40.00
RUBACKS	POOL CONCESSIONS	166.91
SAMS CLUB MC/SYNCB	TRAINING/SUPPLIES/REPAIRS	1381.78
SNYDER & ASSOCIATES	ENGINEERING FEES	10465.00
STAPLES	OFFICE SUPPLIES/GC LAPTOP	1030.64
STEVENSON KATIE	COMM BLDG DEPOSIT REFUND	250.00
TREASURER - STATE OF IOWA	PAYROLL LIABILITIES	1506.10
UNIFIRST CORPORATION	CONTRACT SERVICES	179.50
US BANK EQUIPMENT FINANCE	COPIER	143.75
VERIZON WIRELESS	CELL PHONES	193.80
VESSCO INC	CHEMICAL FEED PUMP REPAIR	1113.27
WELLMARK BC/BS OF IOWA	HEALTH BENEFITS	39304.25
WESTERN ENGINEERING	SAND	334.18
DEPOSIT REFUNDS	WATER DEPOSIT REFUNDS	66.54
PAYROLL CHECKS	WAGES	50743.37
TOTAL		379704.91

General Fund	Income	57706.18	Expense	125103.65
TIF Fund	Income	2655.84	Expense	0
Debt Service Fund	Income	280.38	Expense	0
Local Option Fund	Income	19909.22	Expense	0
Water Fund	Income	140210.96	Expense	102449.66
Sewer Fund	Income	12411.53	Expense	15479.47
Sanitation Fund	Income	15316.03	Expense	14739.78
Road Use Fund	Income	17127.45	Expense	145204.85
July Totals	Income	265617.59	Expense	402977.41

Mayor

City Administrator/Clerk