

OAKLAND CITY COUNCIL
APRIL 14, 2025
REGULAR SESSION

The Regular Session of the Oakland City Council met in the Oakland City Services Building and was called to order by Mayor Brant Miller at 7:00p.m. Fair Housing Proclamation was present and signed. Pledge of Allegiance was said. Council Members present were Applegate, Bernard, Moniz, Perkins and Reed. City staff present was City Administrator/Clerk Marissa Lockwood. Motion by Moniz, second by Perkins to approve the agenda. 5 ayes, motion carried.

Open forum was held. No public comments.

Motion by Perkins to approve the consent agenda including March Clerk Report, April Claims, March Library Report, Golf Course Report, Animal Control Report, minutes from March 10th regular session and March 27th special sessions, fire department minutes, special event liquor licenses for Cloud Wine LLC for July 2-6 and July 3-7, and liquor license renewal for Ruback's Food Center. Second by Applegate. Roll call. 5 ayes, motion carried.

Public hearing concerning the fiscal year 2026 proposed budget was opened at 7:05p.m. There were no public comments. Public hearing closed at 7:06p.m. Motion by Moniz, second by Bernard to approve Resolution 2025-04-01 "Approving Fiscal Year 2026 Budget". Roll call. 5 ayes, motion carried.

Public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost of construction of the North Highway Sanitary Sewer Replacement was opened at 7:07p.m. No public comments were received. Public hearing closed at 7:08p.m. Motion by Reed to approve Resolution 2025-04-02 "Adopting plans, specifications, form of contract and estimate of costs" for the North Highway Sanitary Sewer Replacement project. Second by Moniz. Roll call. 5 ayes, motion carried. Bid letting was held April 8th and bids were reviewed. Motion by Perkins, second by Bernard to approve Resolution 2025-04-03 "Designating Low Bidder" as Western Iowa Utilities of Council Bluffs, IA in the amount of \$263,347.68. Roll call. 5 ayes, motion carried. Motion by Perkins, second by Applegate to adjourn Resolution 2025-04-04 "Making Award of Contract" until USDA has reviewed the bids, it will be reconsidered at the May 12, 2025 meeting.

Motion by Moniz, second by Reed to approve pay application #11 to Hendrickson Transportation in the amount of \$87,393.47. 5 ayes, motion carried. This is the sub final pay application, all that remains due is the 5% retainage for the lagoon project. Motion by Perkins to approve pay application #4 to Vicker Drilling LLC in the amount of \$38,000 for the lift station generator project. Second by Bernard. 5 ayes, motion carried.

North water main extension for the new subdivision was discussed. The new main will connect to the 8 inch water main that serves Hancock. Motion by Reed, second by Perkins to approve Resolution 2025-04-05 "Authorizing Bids for 2025 North Water Main Extension". Roll call. 5 ayes, motion carried.

Darin Ford presented a request for TIF incentives for the properties at 110 N. Main St. and 318 Oakland Ave. for curb/gutter, sidewalk and water and sewer connections. Motion by Reed, second by Applegate to approve TIF incentives in the amount of \$13,800 for sidewalk, curb/gutter and water and sewer hookup with a meter pit for the lot at 110 N Main St and \$10,000 for 6ft sidewalk and curb/gutter for the lot at 318 Oakland Ave. 5 ayes, motion carried. Ford discussed parking issues in the alley by 110 N. Main Street and on Main Street. Motion by Bernard to approve adding three "No Parking" signs in the alley and a "No Parking Here to Corner" sign on the west side of Main Street approximately 15 feet from the corner. Second by Perkins. 5 ayes, motion carried.

Pool staff for 2025 was discussed. Motion by Bernard to approve Resolution 2025-04-06 hiring pool managers, Jamie E and Jamie J Meek and setting employee wages at \$19.50 per hour. Second by Perkins. 5 ayes, motion carried. Motion by Reed to approve Resolution 2025-04-07 "Hiring Pool Staff and Setting Employee Wages". Lifeguards will start at \$10.00 per hour with a \$.25 increase per hour for each year returning, concession stand workers will receive \$7.25 per hour. Lifeguards hired are Samuel Bernard, Dalton Schechinger, Kort Rieken, Paxtyn Meek, Julianne Schutt, Arabella Singleton, Ellyanna Henderson, Emma Gordon, Keegan Smith, Eli Hudnall, Keaten Rieken, Ayla Richardson, and Cody Hofeldt pending receipt of lifeguard certification. Second by Applegate. Roll call. 4 ayes, Bernard abstained due to conflict of interest. Lifeguard applications will be opened back up to try to get more due to busy activity schedules for the staff, will decide if concession workers are needed after close of second round of lifeguard applications. Pool rates for the 2025 season were discussed. Motion by Reed, second by Applegate to approve new pool rates as follows: daily admission - \$5, 10 day punch pass - \$45, individual season pass - \$75, family pass - \$125 for parents and up to 4 children, additional children on family pass \$10 each, babysitter/nanny pass added to family pass - \$25 and may only be used with designated family, and swimming lessons \$50. 5 ayes, motion carried.

First reading of Ordinance 69 – An Ordinance Amending the Code of Ordinances of the City of Oakland, Iowa, 2018 by adding Chapter 38 False Alarms was held. Second reading will be held at May meeting.

Mayor Miller appointed Jan Kenkel as Trustee to fill the vacancy on the Eckels Memorial Library Board left by Cathey Grosvernor.

Motion by Bernard, second by Moniz to approve Resolution 2025-04-09 "Setting Employee Wages" giving Public Works Director Josh Billings an increase of 5%, taking his salary to \$77,510.16. Roll call. 5 ayes, motion carried. Motion by Bernard to approve Resolution 2025-04-09 "Setting Employee Wages" giving Gale Kiesel an increase of 2% for his one year evaluation taking his salary to \$79,750.94. Second by Applegate. Roll call. 5 ayes, motion carried.

Upgrading treadmills for the fitness center was discussed. Machines are over 10 years old and have a lot of hours and the incline no longer works on one of them. Parts are hard to find since they are older. Motion by Reed, second by Perkins to approve purchase of two new treadmills from Body Basics for \$10,538.56. 5 ayes, motion carried. Fitness center fees were discussed. Motion by Reed, second by Applegate to set the fitness center fees as the following: single - \$20/month, \$125/year, \$750/lifetime, couple - \$40/month, \$180/year or \$1,000/lifetime, family - \$40/month or \$240/year. Rates are effective July 1, 2025. 5 ayes, motion carried.

Motion by Moniz, second by Bernard to approve the Law Enforcement Agreement with Pottawattamie County Sheriff's Department for fiscal year 2026 with no changes in the amount of \$28,356.00 for the year. 5 ayes, motion carried. Discussion was held on the Sheriff's Department request for funding for cameras at \$3,000 per camera, per year. They are planning to place 20-25 cameras throughout the County. Miller will contact the Sheriff's Department for further information.

Lockwood read the Crew Report provided by Billings in his absence. Thanked the Council and Mayor for allowing him the time off during his father's illness and passing. Provided information on the pipe break at the water treatment plant and thanked everyone that assisted to get it taken care of quickly. Update on wells and increased flows to the water treatment plants due to maintenance that has been completed. Will be working on filling potholes. Pool project should be getting started in the next week or so.

Lockwood read the Clerk's Report. Peterson returns from maternity leave April 25th. Budget will be submitted this week.

Miller gave the Mayor's Report. Mick O'Brien has resigned as the building inspector and from the Planning and Zoning board effective April 25th so we will be looking to replace him.

Motion by Moniz, second by Bernard to adjourn. 5 ayes, motion carried.
Adjournment 8:32p.m.

AGRIVISION	MOWER & TREE PULLER	6800.00
ANDERSON SERVICE	WINDOW WASHING	100.00
AVAILA BANK	DEBT SERVICE PAYMENT	60158.51
AWWA	DUES	450.00
BEES DYLAN	REIMBURSEMENT	5.84
BILLINGS JOSH	PHONE REIMB	40.00
BOUND TREE MEDICAL LLC	EMS SUPPLIES	549.37
BRINK ALEXA	REIMBURSEMENT	99.30
CAHOY PUMP SERVICES INC	WELL MAINTENANCE	37043.00
CARTER JAMI	TRAINING REIMB	25.00
CORE & MAIN LP	SUPPLIES	113.98
COUNSEL	COPIER	393.95
DANKO EMERGENCY EQUIPMENT	WILDLAND FIRE GEAR	1046.00
DOLLAR GENERAL	SUPPLIES	28.75
ED M. FELD EQUIP COMPANY	FIRE SERVICE	465.00
EFTPS	PAYROLL LIABILITIES	19915.19
ELEVATE ROOFING	POOL REPAIRS	723.99
FARM SERVICE COOP	FUEL	1067.40
FIRST INTERSTATE BANK	DATA PROCESSING	106.00
FRONTIER COMMUNICATIONS	PHONE	150.26
GRIFFEN PLUMBING	PLUMBING REPAIRS CSB	2115.01
HACH COMPANY	ANALYSIS SUPPLIES	912.68
HAWKINS INC	CHEMICALS	6624.81
IA DEPT OF REVENUE	SALES TAX & WET FEE FEB 2025	7139.59
IOWA ONE CALL	LOCATES	19.80
IOWA WASTE SERVICES LLC	LANDFILL FEES	4899.74
IPERS	BENEFITS	8352.24
JENNIE ED HOSPITAL PHARM	EMS SUPPLIES	13.60
JOURNAL HERALD	ADVERTISING/PUBLISHING	702.09
JP LUMBER	SUPPLIES	140.00
KIESEL GALE	REIMBURSEMENT	252.72
M K MILLS TREE SERVICE	SANITATION CONTRACT	11466.25
MATHESON TRI GAS	CHEMICALS	428.50
MENARDS	SUPPLIES	212.22
MIDAMERICAN ENERGY	ELECTRIC/GAS	25429.88
MIDWEST LABORATORIES INC	ANALYSIS	230.70
MLC MARTENS LAWN CARE	CONTRACT SERVICES	1824.00
MUNICIPAL MANAGEMENT CORP	CONTRACT SERVICES	1500.00
NISHNABOTNA VALLEY REC	UTILITIES	7806.47
OMNITEL COMMUNICATIONS	PHONE/INTERNET	738.41
ORKIN	PEST CONTROL LIBRARY	54.44
PAYMENT SERVICE NETWORK	DATA PROCESSING	59.95
PIERCE PUMP INC	CONTRACT SERVICES	270.00
PITNEY BOWES POSTAGE	POSTAGE	200.00
POSTMASTER	POSTAGE	297.36
POTT CO SHERIFF'S OFFICE	LAW ENFORCEMENT CONTRACT	7089.00
POTT COUNTY TREASURER	PCRC USE FEB 2025	230.00
PRINCIPAL LIFE GROUP	BENEFITS	92.97
QUICK MED CLAIMS	EMS BILLING	2240.33
SAMS CLUB MC/SYNCB	TRAINING/SOFTWARE/SUPPLIES	2185.22
SMITH JR VIRGIL	PHONE REIMB	40.00
SNYDER & ASSOCIATES	ENGINEERING FEES	11205.00
STANEK FIRE PROTECTION	FIRE PROTECTION INSPECTION	591.00
STROUF TREE SERVICE	TREE REMOVAL	2850.00
THIELE GEOTECH INC	POOL GPR	1750.00
TREASURER - STATE OF IOWA	PAYROLL LIABILITIES	1228.35
TRISTAR BENEFIT ADMIN	BENEFITS	1158.00
UMB BANK, N.A.	DEBT SERVICE PAYMENT	44878.75
UNIFIRST CORPORATION	CONTRACT SERVICES	322.38
UNITED STATES TREASURY	GARNISHMENT	1413.84
US BANK EQUIPMENT FINANCE	COPIER	143.75
UTILITIES SERVICE GROUP	SEWER SERVICE	4950.00
VC3 INC	CONTRACT SERVICES - TECHNOLOGY	1200.00
VERIZON WIRELESS	CELL PHONE	93.73
VESSCO INC	ANALYSIS SUPPLIES	723.85
WELLMARK BC/BS OF IOWA	HEALTH BENEFITS	20577.49
WIGEN WATER TECHNOLOGIES	REPAIRS/MAINTENANCE RO PLANT	4128.00

DEPOSIT REFUNDS	WATER DEPOSIT REFUNDS	166.32
PAYROLL CHECKS	WAGES	<u>71495.59</u>
TOTAL		391725.57

General Fund	Income	36184.04	Expense	68626.70
Local Option Fund	Income	22946.70	Expense	0
Debt Service Fund	Income	1625.70	Expense	0
TIF Fund	Income	1530.48	Expense	0
Water Fund	Income	114944.10	Expense	122838.23
Sewer Fund	Income	26919.89	Expense	12139.13
Sanitation Fund	Income	15501.92	Expense	8328.92
Road Use Fund	Income	<u>13842.71</u>	Expense	<u>14245.87</u>
March Totals	Income	233495.54	Expense	229890.85

Mayor

City Administrator/Clerk