

City of Oakland

JOB DESCRIPTION

POSITION TITLE: Public Works Maintenance I

GENERAL STATEMENT OF DUTIES: Under general direction and supervision, performs semi-skilled and unskilled work in the maintenance of the City's streets, parks, buildings and swimming pool; performs some semi –skilled and unskilled work in the maintenance of the City's water treatment plant and distribution system and waste water collection system; does related work as required.

POSTION SUMMARY: As directed, operates equipment, maintains the City's streets, maintains the City's water treatment plant and distribution system, maintains the City's waste water collection system, and maintains equipment and facilities of the City.

IMMEDIATE SUPERVISOR: Director of Public Works.

ESSENTIAL DUTIES AND RESPONSIBILITIES (Illustrative Only):

Repairs streets, storm sewers, waste water lines, treated water distribution lines, traffic signs, etc.;

Mows City right-of-way, and property owned by the City;

Removes snow and ice from streets, parking lots and walkways;

Operates trucks, pickups, snowplows, tractors, mowers, compressors, loaders, sewer cleaning machines, and motorized and non-motorized equipment and tools used in the operation and maintenance of City grounds;

Assists in the cleaning and maintenance of both motorized and non-motorized equipment and facilities;

Performs labor functions as directed;

Other duties as may be assigned.

QUALIFICATIONS:

REQUIRED KNOWLEDGE, SKILSS, AND ABILITIES: General knowledge of street maintenance, water treatment and distribution system maintenance, and sewer maintenance; working knowledge of equipment operations and repair; ability to follow written and oral instructions; ability to work outdoors in all types of weather conditions, including subzero temperatures, heat or humidity, rain, etc., and the physical strength and stamina in order to lift, move, and pull weights in excess of 100 pounds while working.

EDUCATION, EXPERIENCE, TRAINING: Some experience in street, sewer or water system maintenance activities; completion of a standard high school degree, or any

equivalent combination of experience and training which provides the required knowledge, skills, and abilities; valid motor vehicle operator's license issued by the State of Iowa;

EQUIPMENT OPERATION REQUIRED: Pickup truck, dump truck, mowers, loaders, compressors, tractors, hand-operated equipment both motorized and manual, computer, telephone, calculator, water sampling and testing equipment, water plant equipment.